Prescriber - Register New Designee

Register New Designee

Designees are office staff that are registered in the iPLEDGE Program. To register the designee, enter the designee information and click the Save and Print button.

Note: The registered prescriber is responsible for all information entered and activities performed in the iPLEDGE Program by all designees under his/her supervision.

All fields below are required unless otherwise indicated.

First Name: [ ]
Last Name: [ ]
Address: [ ]
City: [ ]
State: [ ]
Zip: [ ]
Phone Number: [ ]
Fax (Optional): [ ]
Email (Optional): [ ]
Preferred Method of Communication: [ ]

Save and print designee's registration

To complete your designee's registration, click the Save and Print button below, have the designee sign the form, then mail or fax the signed form to the address or fax number on the form.

Save and Print
Register New Designee

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Note: The registered prescriber is responsible for all information entered and activities performed in the iPLEDGE Program by all designees under his/her supervision.

All fields below are required unless otherwise indicated.

First Name

MI (Optional)

Last Name

Address

City

State Zip

Select

Phone Number

Fax (Optional)

Email (Optional)

Preferred Method of Communication

Select

Save and print designee's registration

To complete your designee's registration, click the Save and Print button below, have the designee sign the form, then mail or fax the signed form to the address or fax number on the form.
Desiginee Registration

Mail To
iPLEDGE - Committed to Pregnancy Prevention
PO BOX 2904
Phoenix AZ 85038-9978

Or Fax to
1-866-495-0660

Designee Number
S2841734

Your Information:
Jeff Brevikski
7510 East Camelback Road
Scottsdale, AZ 85251
Phone 555-555-5555 Fax
Email j.brevikski@test.com
Preferred Method of Communication Email

__________________________________________________________________________  __________________________
Desiginee Signature                                           Date

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REGISTERING AND MANAGING OFFICE STAFF DESIGNEES

As a registered prescriber, you may designate a member of your office staff to perform most patient activities for you in the iPLEDGE system. An Office Staff Designee must be registered in the iPLEDGE Program and receive a unique username and password. You may assign a member of your staff as your Office Staff Designee once the registration process has been completed. A registered and designated Office Staff Designee may perform most patient activities for you in the iPLEDGE system. A registered and designated Office Staff Designee may NOT confirm the serious medical reason(s) exemption process in the iPLEDGE system on your behalf, as the confirmation requires the digital signature of a registered prescriber.

The registered prescriber is responsible for all information entered and activities performed in the iPLEDGE system by the Office Staff Designee.

Registering An Office Staff Designee

Go to www.ipledgeprogram.com and log in by entering your username (DEA number or program-generated username) and password. You will be presented with the Prescriber home page. Select the “Manage Delegates/Designees” button. The Manage Delegates and Designees page will be displayed. Select the “Register New Designee” button. The Office Staff Designee Registration form will be presented. Have the Office Staff Designee follow the registration instructions on the form to complete the registration.

Managing Office Staff Designees

Go to www.ipledgeprogram.com and log in by entering your username (DEA number or program-generated username) and password. You will be presented with the Prescriber home page. Select the “Manage Delegates/Designees” button. The Manage Delegates and Designees page will be presented. Select the “Manage Designees” button to display the Manage Designees page. On the Manage Designees page, enter the Office Staff Designee’s iPLEDGE username and select “Add.”

It is important to note the following:

- Your Office Staff Designee’s access to activities in the iPLEDGE system is dependent on your access to the system. Specifically, if you have not been activated in the system or if your activation has expired, your Office Staff Designee will not be able to perform activities in the iPLEDGE system.
- Although several prescribers may utilize the same Office Staff Designee, the Office Staff Designee only needs to register in the iPLEDGE Program once.
Prescriber Registration – For Prescribers (Button) from Public Home Page

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**Prescriber Information**

The iPLEDGE Program is a voluntary initiative for prescribers to voluntarily refrain from prescribing Schedule II-IV narcotics. By registering, prescribers can access a variety of resources to help them manage their patients' pain. The program requires prescribers to create a username and password to access the website and track their prescribing patterns. Prescribers can also select delegates to access the program on their behalf. The program is continuously updated to reflect the latest changes in drug regulations. Refer to the [iPLEDGE Terms of Use](#) and [Privacy Policy](#) for more information.
Prescriber Registration

Attention: This registration page is for licensed prescribers only. If you are a patient, you must be registered in the PLEDGE Program by your doctor.

Create Prescriber Username

Please provide your DEA number. This will be used as your Username to identify you in the program and for you to login to the PLEDGE Program system using the phone or Internet link. The DEA number provided must be your DEA number, not an institutional or shared DEA number. Please provide only one DEA number if you have more than one.

If you do not have a DEA number, check the box indicating that you would like the program to generate a Username to be used to identify you in the program. This program generated Username will be stopped to you in the prescriber educational kit.

DEA Number or Generate Username

Prescriber Contact Information

Enter or confirm your information. All fields below are required unless otherwise indicated:

First Name
Middle Name (Optional)
Last Name
Suffix (Optional)
Specialty (Optional)
Derm
Practice Name (Optional)
Address
City
State Zip

Preferred Method of Communication
Email
Phone Number Ext (Optional)
Email (Optional)
Fax (Optional)

Prescriber Identifiers

This notification is to inform you that with the launch of the REMS Pharmacy Network, the PLEDGE Program will require prescribers to provide a National Provider Identifier (NPI). If your NPI is not on file with the PLEDGE Program, you will be prompted to enter your NPI upon first log-in to the enhanced PLEDGE Program. Additionally, if you are registered with the Drug Enforcement Administration (DEA), the system will require entry of your DEA number. Failure to supply these identifiers may result in your patients’ prescriptions not being authorized for dispensing.

DEA
NPI

I do not have a DEA

Select Delegates (Optional)

DEA Number or Username Delegate List

Expiration Date (mm/dd/yyyy)

Click the Save and Print button below. This will present a print friendly registration form for your signature. After printing and signing, return the form to the address or fax number found on the form.
Prescriber Registration

Mail To
iPLEDGE - Committed to Pregnancy Prevention
PO BOX 2994
Phoenix AZ 85036-9978

Or Fax to
1-866-495-0660

Username
AB1234567

Your Information:
Jane Smith MD Derm
Scottsdale Clinic
123 Test Drive
Blue Bell, PA 18754
Phone Number 555-555-1212
Email test@aol.com
Preferred Method of Communication Email

Your delegates:
None Selected

Identifiers:
DEA - AB123456
NPI - 1234567890

__________________________  ____________________
Prescriber Signature       Date

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